Simple Profiles – Inspirational Alumni

Simple profiles can be used to **provide a small amount of information about a <u>person</u> or <u>topic</u> which displays as a list** on a page. This simple profile can also link through to a page of further information if required. See for example the <u>Venues on Campus</u> page:

Bryan Ferry CBE	
Singer songwriter (BA Fine Art 1968, Hon DMus 2014)	
Read Bryan Ferry's <u>full profile</u> .	

The setup in T4:



 The short profile which displays in the Inspirational Alumni page sits in the hidden section called 'Simple Profiles' (see 1 above). To add a short profile to this section use the content type '05. Profile Box'.

Populate this content type with a **title**, some **content** and **image**. The required image size is 456px x 456px.

This content should also contain a 'Section link' to the full profile page, if one has been setup.

Alphabetical Order: the new Simple Profile will appear at the bottom of the list of Profiles in T4. To place the profile in the required order on the page **click** the **Placement tab** found within the content type to reorder the profile:

E	General Information	Content	Placement	Channels	Options	Linked Content	
	Content Type: 05. Profile Box						
	Name* i	PROFILE	: Bryan Ferry				
	Title * i	i Bryan Ferry CBE					
	Header Level for Title	Header 3	(h3)	۲			
	Content * i	□ B ₩ %	□ ■ I				
		Singer Read B	songwriter (E ryan Ferry's <u>full</u>	BA Fine Art 19 profile.	968, Hon DN	lus 2014)	

The profile Name is highlighted:

PROFILE: Sir Terry Farrell
PROFILE: Bryan Ferry
PROFILE: The Reverend Canon Giles Anthony Fraser

To **reposition the Profile** in the list, **scroll to the new position** then **click the button** to the right of the blank field. Select 'Update and 'Approve' to save the change.

The Simple Profile, when 'Approved', automatically displays on the Inspirational Alumni page.

2. The **full profile page** should be setup as a new section under the Simple Profiles section (see 2 - Bryan Ferry).



When 'adding the new section': fill in the Name field, leave the **Output URI field blank** and **uncheck** 'Show in Navigation'.

Add to this new section a **Page Title and Intro**, and a **General Purpose Paragraph** containing full bio and an image:



In 2011 he was awarded the CBE, and in the same year the French Government made him an Officer of the Legion of Honour in the Order of Arts and Letters.

In 2014, Mr Ferry was awarded an Honorary Doctor of Music degree by Newcastle University.